**For TOURIST VISA - stipulates the duration of stay and the purpose (which is leisure travel).**

 The following BASIC requirements must be submitted when applying for this type of visa:

2 copies of duly accomplished non-immigrant visa application form (F.A. Form 2) with visa applicant's signature. Application forms that are incompletely filled-out will be returned to the applicant;

Passport valid for a period of not less than six (6) months beyond the contemplated period of stay in the Philippines;

**Personal appearance by the applicant;**

1 copy of itinerary flight details (NOT TICKET) valid for travel to the Philippines and for subsequent return to the country of origin or to the next country of destination (including a valid visa to that country, if one is required); Your return or onward journey plane ticket must be presented to the Philippine immigration officer upon entry into the Philippines;

Original bank statement attested by the Ministry of Foreign Affairs

2 copies of photocopies of the relevant pages (information pages) of the passport;

2 passport-size photographs of the visa applicant, taken within the last 3 months, pasted in the designated box in the application form; and scanned photo not acceptable;

Original copy of Police character certificate or clearance issued by authorities at the place of residence or business of the applicant and issued not more than six months prior to the application for visa, attested by the Ministry of Foreign Affairs;

1 copy of hotel booking;

Other Supporting documents as may be required by the Consular Officer after evaluation of the application;

**ADDITIONAL:**

For PLEASURE - Applicants proceeding to the Philippines for a legitimate, non-immigrant purpose such as sightseeing, amusement, sports and recreation, health reasons, or to visit family and friends, should present the basic requirements together with the following additional supporting documents.

A Letter of invitation (original) from inviting party in the Philippines, notarized and authenticated by Department of Foreign Affairs, Philippines, indicating complete address and telephone number along with the passport copy of the invitee or ID bearing picture and signature of the invitee, attesting to guarantee all financial expenses of the foreign visitor and his/her compliance with the Philippine laws while in the Philippines.

IF STUDENT - Certificate of Enrolment issued by school authorities and copy of alien card with English translation if written in any other language. Letter of Guarantee from spouse or parents or other guarantor, copy of guarantor's valid ID and Original bank statement or report of bank balances attested by the Ministry of Foreign Affairs;

IF EMPLOYED - Certificate of Employment issued by employer, giving workplace name and address, nature of employment financial remuneration of visa applicant and copy of alien card with English translation if written in any other language.

Original bank statement or report of bank balances attested by the Ministry of Foreign Affairs

IF SELF-EMPLOYED - Certificate of Business Registration issued by Pakistan government Authorities and copy of alien card with English translation if written in any other language. Original bank statement or report of bank balances attested by the Ministry of Foreign Affairs

IF RETIRED/UNEMPLOYED - Letter stating the fact that is retired/unemployed and copy of alien card with English translation if written in any other language. Original bank statement or report of bank balances attested by the Ministry of Foreign Affairs

IF UNEMPLOYED - Letter stating the fact that is retired/unemployed and copy of alien card with English translation if written in any other language. Original bank statement or report of bank balances attested by the Ministry of Foreign Affairs

IF SPOUSE OF PHILIPPINE CITIZEN - Name of Filipino Spouse should be indicated in the visa application form, passport copy or ID with signature of spouse, copy of Report of Marriage issued by the Philippine Embassy or Philippine National Statistics Office; Letter of invitation from spouse as sponsor.

Proof of LIVING ACCOMMODATION ARRANGEMENT

hotel reservation/email confirmation/certificate issued by visa applicant's hotel choice in the Philippines, as applicable.

**FOR BUSINESS** - Foreign Travellers coming to the Philippines for the purpose of attending international conferences, scientific, education, commercial, and/or professional workshops, conventions, lectures, contract negotiations, need to submit the basic requirements together with the following documents:

Letter of Invitation (ORIGINAL) from the organizer in the Philippines, notarized and authenticated by the Department of Foreign Affairs, Manila, Philippines, The letter should include the nature, venue and schedule of the event, reference persons in the Philippines, flight details, and place of residence/hotel while in the Philippines, and guarantee the foreign visitor's compliance with Philippine laws (together with the passport copy or ID bearing with signature of the organizer).;

Letter of Endorsement from the company/employer certifying the visa applicant's employment with the company, the purpose of travel/nature of the business trip to the Philippines, flights details, and place of residence/hotel while in the Philippines (photocopy of alien card with English translation if written in any other language).

Letter of Recommendation from the Chamber of Commerce and Industry, the purpose of travel/nature of the business trip to the Philippines, flights details, and place of residence/hotel while in the Philippines and NTN Certificate must be attested by Ministry of Foreign Affairs;

**FOR BUSINESSMAN INVESTING AND BUSINESS OPPORTUNITY IN THE PHILIPPINES** - Foreign Travellers coming to the Philippines for the purpose of investing and business opportunity in the Philippines, need to submit the basic requirements together with the following documents:

Letter of Invitation (ORIGINAL) from the organizer in the Philippines, notarized and authenticated by the Department of Foreign Affairs, Philippines, The letter should include the nature, venue and schedule of the event, reference persons in the Philippines, flight details, and place of residence/hotel while in the Philippines, and guarantee the foreign visitor's compliance with Philippine laws (together with the passport copy or ID bearing with signature of the organizer). If the organizer is a Philippine government entity or recognized international organization no attestation is needed.

Police Character Certificate or Letter of Recommendation from the Chamber of Commerce and Industry, the purpose of travel/nature of the business trip to the Philippines, flights details, and place of residence/hotel while in the Philippines (photocopy of alien card with English translation if written in any other language).

Photocopy of Chamber of Commerce Certificate ID and NTN Certificate;

B. 9(f) FOR STUDENT - The student applicant must first communicate with the school concerned and comply with the school's institutional requirements.

Said school shall forward the application package to the Commission on Higher Edcucation (CHED) for approval. Once approved, the application package shall be endorsed by CHED to the Bureau of Immigration and Deportation (BID), if approved, it will be forwarded to the Department of Foreign Affairs (DFA). The DFA will inform the Philippine Embassy for issuance of the student visa. The Philippine Embassy shall then notify the student accordingly.

C. 9(c) FOR SEAMAN AND CREW MEMBERS